

## RESUME

### **SHEETAL NALAWADE (SHEJAWALE)**

Mob. No: +91-7721854422

**sheetal13nalawade@gmail.com**

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### **PERSONAL SUMMARY**

A committed lecturer with 4 years of experience at leading KTI academic institutions and Suryadatta College teaching students from various social and cultural backgrounds, Possessing excellent administrative, verbal communication and written skills along with constructive and effective teaching methods that promote a stimulating learning environment. Currently seeking for a challenging career in Marketing and gaining experience in the field of Beautician to utilize my organizational and marketing skills, in order to increase productivity of the organization. Able to work in a managerial role or as part of team and having the proven ability to successfully work to tight schedules and deadlines.

### **EDUCATIONAL QUALIFICATIONS:**

Examination	Board/ University	Year	Institute	Percentage
Beautician Course	PUNE	2019	Gungun Parlour	
B.A.	PUNE	2011	B.R. Gholap College, Pune	61.00
Diploma in Dress Designing & Manufacturing	MAHARASHTRA	2006	Manilal Nanavati College, Pune	52.35
H.S.C.	MAHARASHTRA	2003	Modern Jr. College Pune	49.33
S.S.C.	MAHARASHTRA	2001	B. R. Gholap Highschool pune	52.80

### **TECHNICAL SKILLS:**

- Operating System : Windows 7,XP 2003
- MS-CIT
- **Text-Tile Designing** in German Software

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**PROFESSIONAL EXPERIENCE:**

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- **Seven years'** experience in **Self Boutique.**
- **Three years'** experience in **Kohinoor Technical Institute** as Fashion Design Faculty.
- **One year** experience in **Suryadatta College.**
- **Six month** experience of internship in **Gungun parlor.**
- **One year** experience of **self-parlor.**

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**CAREER HISTORY**

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**LECTURER – Kohinoor Technical Institute.**

**Starting Date:** - February 2014 to 10 February 2017

**LECTURER – Suryadatta College.**

**Starting Date:** - **20** February 2017

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**EXTRA CURRICULAR ACTIVITIES:**

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- Diploma in English language from symbiosis.
- Diploma in Bharatnatyam Classical Dance.

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**SKILL SETS:**

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- Strong communication skills
- Team player
- Willingness to learn
- Good convincing skills.
- Good analytical and problem solving skills.
- Passionate about my work

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**AREA OF INTEREST:**

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- Counseling
- Marketing
- Teaching
- Dance(Bharatnatyam)
- Outdoor and Indoor games

- Reading

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**PERSONAL DETAILS:**

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- **Permanent Address** : “Nalawade Appt, Famous chowk, New Sangvi  
Pune- 411027.
- **Contact Address** : “Nalawade Washing Center”, Famous chowk ,Navi Sangvi  
Pune - 411027
- **Date of Birth** : 13th March 1986.
- **Gender** : Female
- **Marital Status** : Married
- **Nationality** : Indian.
- **Language Known** : Marathi, Hindi, English
- **Email-Id** : [sheetal13nalawade@gmail.com](mailto:sheetal13nalawade@gmail.com)
- **Contact No** : 7721854422

**Place:**

**Date:**

**SHEETAL NALAWADE**